



West Irondequoit Central School District

December 12, 2023 Absentee Ballot Process

Voting by absentee ballot is a two-step process:

1. Obtain an application and submit it to the District Clerk. An application can be mailed upon request (call 585-336-2983) or e-mail jenna_lustig@westiron.monroe.edu, picked up at the District Office (321 List Avenue) or [downloaded](#) from this website.
2. Upon District Clerk approval of the application, you will receive a ballot, which should be filled out and returned within the noted timeline.

November 27 Ballots can be mailed after receipt and approval of application.

December 5 **Application** and/or letter of request **due** in District Office in order to send out the ballot in time for mail turnaround.

December 5 Last day for District Clerk to **mail ballot** to voter.

December 11 **Application due** if ballot is to be picked up.

December 12 If application is on file, **ballot is due** by 5:00 p.m. in the Office of the District Clerk.

PLEASE NOTE:

- Ballots cannot be accepted without a valid application/letter of request.
- The ballot envelope **must** be separate from the application.
- No applications will be processed if received after December 11.

Contact District Clerk Jenna Lustig at 336-2983 or e-mail jenna_lustig@westiron.monroe.edu with questions.